

Minutes of Pre-bid meeting for Supply of HIV (Rapid) Test Kits 1<sup>st</sup> Antigen against: IFB No. RITES/MSM/NACP/01/2010 held on 09/07/2010 at 1430 hr at RITES office.

1. The following were present:-

I) From RITES  
S/Shri

A. K. Duhoon, GM/C/MSM, RITES– In Chair  
V Bishnoi, GM/MSM, RITES  
R K Sharma, DGM/MSM  
Sandeep Majumdar, TO/NACO  
Anil Gupta, Pharma Expert, RITES

II) Firms which attended the pre bid conference are as follows:

S.No.	Name of representative S/Shri	Name of Firm
1	Mahendra Singh	M/s SD Bio Standard Diagnostics, Gurgaon
2	Ankur Naik	M/s Span Diagnostics Ltd., Surat
3	Lakshman Singh	M/s Tulip Diagnostics (P) Ltd., Goa
4	Bhuwan Puri	M/s Transasia Biomedical Ltd., Mumbai
5	Pradeep Mukherjee	M/s Suyog, Diagnostics Private Ltd., New Delhi
6	P.S. Subramaniam	M/s J. Mitra & Co. Pvt Ltd., New Delhi

- Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the participants regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.
- The issues raised during the pre bid meeting and clarifications are as under-

S No.	Query Raised	Clarification
1.	Whether tender cost is required to be paid for downloaded tender document. (Sl. 6 of IFB at page 4)	No. Please refer <b>Amendment 1</b> for details.
2.	National AIDS Research Institute (NARI) report which was not annexed along with Technical Specification at page 98 sl. 4 of terms & conditions, same was required.	Sl. 4 of Section II page 98 is not applicable. Please refer <b>Amendment 1</b> for details.
3.	Whether for kits comb device can be used or not, as it has been widely purchased in past by NACO.	Sl. 4 of Section II page 98 is not applicable. Please refer <b>Amendment 1</b> for details.
4.	Sl. 2 of Note at page 95 of Technical Specification says that a “Cold Chain indicator” is to be supplied with the kits, but their product is stable at room temperature, so cold chain indicator requirement be exempted.  <b>Note: The Negative and Positive controls as per your request be supplied with the kits should be dispatched separately in cold chain to different client locations.</b>	Cold chain indicator has to be provided with each kit as room temperature is variable and kits are inclusive of controls which need 2- 8 <sup>0</sup> C storage.
5.	Since NIB requires 1200 tests for testing, hence size of each set of sample to be confirmed. (Page 98, III (a) of Technical Specification)	Minimum of 600 tests for testing and 600 tests for future reference are required.

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6.	Temperature indicator will be for individual test or kit.	Please refer to sl. 2 of Note at page 95 of Technical Specification; it will be for each kit.
7.	Whether 600 <b>kits</b> are to be supplied free of cost as per para 1 of Technical Specification at page 95 which is a large quantity.	<b>600 tests x 2 sets free of cost</b> are to be supplied free of cost from each batch. Please refer <b>Amendment 1</b> .
8.	Whether Bar Coding on individual components of the Kit is mandatory or to be put on the unit pack. (Annexure 1 of Technical Specification page 103)	Bar coding is to be done as mentioned in Annexure 1 of Technical Specification page 103; primary coding will be at kit level.
9.	In Technical Specification it is mentioned that The pack size of HIV rapid test kits <b>should not be more than 50 tests per Kit</b> whereas in Schedule of requirement it is mentioned that the goods must be supplied duly packed and packing size <b>shall be Fifty (50) tests per kit, which one is correct.</b>	The pack size of HIV rapid test kits <b>should not be more than 50 tests per Kit.</b> Please refer <b>Amendment 1</b> .
10.	Whether two Brand names can be quoted in a single schedule.	Please refer to ITB 20.1 at page 46.
11.	Whether the turnover of group of companies can be taken into consideration for annual turnover value for a bidder.	No
12.	As per Appendix B on page No. 92 of the bid document, company annual turnover is required for Bidder or Principal.	Please refer clause ITB 7.1(a) (A) & (B) of Bid Data Sheet of the bid document.
13.	It was conveyed by several participants that the qualification criteria at page No. 38 & 39, ITB clause 7.1(a)(A)(i)(e) of Data Sheet regarding value of two similar contracts for each schedule as per Appendix A and value of average annual turnover as per Appendix B are very high, which may limit competition.	Please refer <b>Amendment 1</b> for details.
14.	One of the participants has asked for reducing the criteria of performance certificate of manufacturing and marketing from 5 years to 3 years, (clause ITB 7.1(a)(A)(i)(c) of Data Sheet page no. 38).	<b>There is no change.</b>
15.	Regarding consignee addresses it was stated that the storage facility is not available with consignee and is located elsewhere, resulting in supplier facing difficulty in delivery.	The cold storage facilities are available near to the consignee addresses in the same city. Exact location would be intimated before signing of the contract.
16.	Many designated consignees mentioned in Consignee address are not available hence this results in delay in issue of acceptance certificate.	Consignee addresses are as per the bid document.

**Meeting concluded with thanks to the participants for their active participation.**