

To

Dear Sir/ Madam,

Sub: Invitation For Quotations For Providing Services Of Customs Clearance And Transport Of Goods

1. You are invited to submit your most competitive quotation for the following:-

S. No	Description of Goods	Total Quantity
1	Customs Clearance and all other associated work for the following items at Delhi Airport: 1. Whatman 903 Protein Saver Card 2. Plastic Ziplock Bags 3. Desiccant Packs 4. Drying Racks	 1,45,000 1,45,000 6,48,300 1,500
2	Insurance of the above goods from the point of custom clearance till final destination. The value of the goods is indicated at Annex 1 .	
3	Transportation of items within Fifteen Days of intimation of arrival of goods at Delhi airport by NACO to around 30 destinations within India, as per details provided at Annex 2 .	

2. **ELIGIBILITY**

- a. The bidder must possess minimum five completed financial years of experience before the date of bid opening in the similar field and in support of the same, a **Performance Statement as per the format given at Annex 3 must be submitted along with the certified copies of the agreement / work orders.**
- b. The bidder shall **attach certificates of satisfactory performance** issued by at least 2 clients out of the Performance Statement.
- c. The average annual turnover from similar business must be at least Rs. 1.0 (One) Crore during last 5 completed financial years before the date of bid opening. **A certificate from a Chartered Accountant must be attached to verify the same.**
- d. **Copy of valid CHA Registration Certificate** is required to be submitted.

3. **BID PRICE**

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- b. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d. The quotations should **NOT** include any unconfirmed costs.
- e. The prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. VALIDITY OF QUOTATION

Quotation shall remain valid for a period of not less than 30 days after the deadline date specified for submission.

6. EVALUATION OF QUOTATIONS

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. conform to the terms and conditions and specifications.

The quotations would be evaluated for all the items together. However, Statutory charges such as customs duty, customs duty interest, AAI charges, Airline/ Freight Forwarder Charges or any other statutory charges that may be applicable, **will not be taken into account** while comparing the quotations as they are standard charges applicable irrespective of the agent. Statutory charges will be paid on actual basis.

7. AWARD OF CONTRACT

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

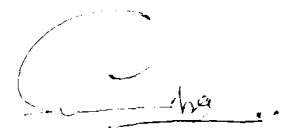
7.2 The bidder whose bid is accepted will be notified of the award of the contract by the Purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made within thirty days of receipt of proof of delivery from all the consignees. Proof of Delivery should indicate the number of boxes delivered at each consignee and date of delivery. Upon awarding the contract, the estimated statutory charges will be released as advance against matching Bank Guarantee. As statutory charges are to be paid on actual basis on production of bills, surplus/ deficit payment towards statutory charges would be adjusted while making the final payment.

9. You are requested to provide your offer in the format attached at **Annex 4** latest by **1500 hrs on 27th August 2010**. The offers should be submitted in sealed envelope labeled "**Quotations for providing services of Customs Clearance & Transport of Goods**" and should be dropped in the **Tender Box** kept at NACO's office, 9th floor, Chanderlok building, 36, Janpath, New Delhi.

10. Quotations will be opened in the presence of the Bidders or their representatives who choose to attend at **1530 hrs on 27th August 2010** at National AIDS Control Organisation, 9th Floor, Chanderlok Building, 36, Janpath, New Delhi. 110001.

11. We look forward to receiving your quotations.



Subhash Chandra

Under Secretary to Government of India
National AIDS Control Organisation
9th Floor, Chanderlok Building
36, Janpath, New Delhi 110001
Fax No.: 011 – 23731746

VALUE OF THE GOODS

			480 boxes to be delivered at State HQs	Balance Quantity packed into 3-5 big cartons to be delivered at NACO
S.No	Items	Total qty.	No. of Pcs/box	No. of Pcs
1	Whatman 903 protein saver cards	1,45,000	250	25000
2	Low Gas-permeable Plastic Ziplock bags	1,45,000	250	25000
3	Non-reusable Desiccants	6,48,300	1200	72300
4	Drying racks without Velcro	1500	3	60

Note:

1. Approximate Value of goods - Rs. 1 crore
2. Approximate weight of each box - 5 Kg.

Annex 2

ADDRESSES OF CONSIGNEES FOR SUPPLY OF THE GOODS

<p>The Project Director, Andhra Pradesh AIDS Control Society, Directorate of Medical & Health Services, Sultan Bazaar, Hyderabad - 500059. Tele : 040-24657221, 24650776</p>	<p>The Project Director, Arunachal Pradesh State AIDS Control Society, Naharlagun, New Itanagar Arunachal Pradesh – 791110 Tele : 0360-2351016</p>
<p>The Project Director, Assam State AIDS Control Society, Khanapara, Guwahati – 781 022 Tele : 0361 – 2360524, 2366388</p>	<p>The Project Director, Bihar State AIDS Control Society, State Instt. Of Health & F W, Sheikhpura, Patna-800014 Tele : 0612 – 2213383, 2290278, 2292494</p>
<p>The Project Director, Chandigarh State AIDS Control Society, General Hospital Complex, Sector 16-A, Chandigarh-160 018 Tele : 0172 – 2544589, 2544590</p>	<p>The Project Director, Delhi State AIDS Control Organization, Dharmasala Block, Dr. Baba Saheb Ambedkar Hospital, Sector – 6, Rohini, Delhi - 110085, Tele : 011- 27055722-24, 27055660, 27055725</p>
<p>The Project Director, Goa State AIDS Control Society, 1st Floor, Dayanand Smruti Building, Swami Vivekanand Road, Panaji, Goa – 403 001 Tele : 0832 – 2422519, 2427286</p>	<p>The Project Director, Gujarat State AIDS Control Society, O-1 Block, New Mental Hospital Complex, Menghaninagar, Ahmedabad - 380 016, Gujarat Tele : 079 – 22681043, 22685210</p>
<p>The Project Director & DG, Haryana State AIDS Control Society Plot No. C-15, Awas Bhawan, Sector-6, Panchkula, Haryana Tele : 0172-2563317, 2585413</p>	<p>The Project Director, Himachal Pradesh State AIDS Control Society, Block No. 38, Ground Floor, SDA Complex, Kasumpti, Shimla - 171009. Tele : 0177-2625857, 2621608,2620661</p>
<p>The Project Director, Jammu & Kashmir State AIDS Prevention & Control Society, 48, Samandar Bagh, Lal Chawk, Srinagar. Tele : 0194-2477516,2486409, 2476642</p>	<p>The Project Director, Karnataka State AIDS Control Society, No. 4/13-1, Crescent Road, High Grounds, Bangalore - 560001. Tele : 080-22201437,22201435 / 36</p>
<p>The Project Director, Kerala State AIDS Control Society, IPP Building, Red Cross Road, Thiruvananthapuram - 695037. Tele : 0471-2304882, 2327938,2305183</p>	<p>The Project Director, Madhya Pradesh State AIDS Control Society, 1 Arera Hills, 2nd Floor, OILFED Building, Bhopal – 462 011 Tele : 0755-2577016, 2559629,2577628 / 29</p>
<p>Mr. Prakash Sabde, (Project Director), Maharashtra State AIDS Control Society (MSACS), Ackworth Leprosy Hospital Compound, Behind S.I.W.S. College, R. A. Kidwai Marg, Near Wadala Over Bridge, Wadala (West), Mumbai – 400 031. Tele : 022-24113097, 24115791,24115619</p>	<p>The Project Director, Manipur State AIDS Control Society, Medical Directorate, R & D Wing, Lamphelpat, Imphal, Manipur -795 004. Tele : 0385-2410144</p>

<p>The Project Director, Mizoram State AIDS Control Society, MV-124, Mission Veng South, Aizawl – 796005. Mizoram Tele : 0389-2321556/2321566</p>	<p>The Project Director, Nagaland State AIDS Control Society, Health & Family Welfare Department, New Secretariat Building, Kohima – 797 001. Tele : 0370-2241046,2241543</p>
<p>The Project Director, Orissa State AIDS Cell, 2nd Floor, Oil Orissa Building, Nayapalli, Bhubaneswar – 751 012. Tele : 0674-2395134,2393235 / 415.</p>	<p>The Project Director, Pondichery AIDS Control Society, No. -93, Perumal Koil Street (Up-Stairs), Pondicherry - 605001. Tele : 0413-234596,2337000</p>
<p>The Project Director, Punjab State AIDS Control Society, 4th Floor, Prayaas Building, Sector-38 B, Chandigarh. Tele : 0172-2636795.</p>	<p>The Project Director, Rajasthan State AIDS Control Society, Medical & Health Directorate, Swasthya Bhawan, Tilak Marg, “C” Scheme, Jaipur-302 005. Tele : 0141-2225532, 2222452, 2221792</p>
<p>The Project Director, Sikkim State AIDS Control Society, S.T.N.M. Hospital, Yangthang Building, Kazi Road, Gangtok, Sikkim -737 101 Tele : 03592-205343,224481</p>	<p>Ms. Supriya Sahu, (Project Director), Tamil Nadu State AIDS Control Society, 417 Pantheon Road, Egmore, Chennai – 600 008 Tele : 044-28190261, 28194917</p>
<p>The Project Director, Tripura State AIDS Control Society, Health Directorate Building, Pandit Nehru Complex, Gurkhabasti, 2nd Floor, P.O. Kunjaban, Agartala, West Tripura – 799 006 Tele : 0381-2321614, 2221614</p>	<p>The Project Director, Uttar Pradesh State AIDS Control Society, A -Block, 4th Floor, P.I.C.U.P. Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow – 226 010 Tele : 0522 – 2720360/61</p>
<p>The Project Director, West Bengal State AIDS Prevention and Control Society, Swasthya Bhawan, 1st Floor, Wing –B, GN-29, Sector-V, Salt Lake City, Kolkata – 700 091 Tele : 033- 23574400, 23576000, Fax : 033-23570122.</p>	<p>The Project Director, Jharkhand State AIDS Control Society, Sardar Hospital Campus, Puruliya Road, Ranchi –1, Jharkhand Tele : 0651- 2309556, 2211018</p>
<p>Dr. Kudalkar, (Project Director), Mumbai Districts AIDS Control Society, Municipal Corporation of Greater Mumbai R.A. Kidwai Marg, Acworth Complex, Wadala (West), Mumbai – 400 031 Tele : 022 – 24100250, 24100246-47</p>	<p>Dr. S. Venkatesh, ADG National AIDS Control Organisation 9th Floor, Chanderlok Building, 36, Janpath, New Delhi 110001 Ph: 011-23325343 (925), 09350566003</p>

CONSIGNEE-WISE QUANTITY TO BE SUPPLIED*

S.No	State	No. of Boxes
1	Andhra Pradesh	20
2	Arunachal Pradesh	5
3	Assam	18
4	Bihar	18
5	Chandigarh	5
6	Delhi	10
7	Goa	2
8	Gujarat	15
9	Haryana	9
10	Himachal Pradesh	7
11	Jammu & Kashmir	3
12	Jharkhand	15
13	Karnataka	10
14	Kerala	15
15	Madhya Pradesh	5
16	Maharashtra	22
17	Manipur	8
18	Mizoram	7
19	Mumbai	8
20	Nagaland	9
21	Orissa	15
22	Pondicherry	5
23	Punjab	16
24	Rajasthan	5
25	Sikkim	3
26	Tamil Nadu	46
27	Tripura	1
28	Uttar Pradesh	9
29	West Bengal	25
30	Any state	144*
	TOTAL	480 boxes
	NACO	Balance Items

*This is tentative quantities to be supplied at each consignee. The final quantities, including distribution of 144 boxes mentioned at s.no.30, will be informed while placing the order.

FORMAT OF QUOTATION

S.No	Description of Goods	Total Amount	
		In Figures (Rs.)	In words
1a	Customs Clearance of goods (Statutory Charges such as customs duty, customs duty interest, AAI charges, Airline/ Freight Forwarder Charges or any other statutory charges that may be applicable)*		
1b	Customs Clearance of goods (Other Charges such as loading/ unloading charges, documentation, transportation, exemption formalities or any other related work at the airport, agency attendance charges etc.)*		
2	Insurance Charges for the goods		
3	Transportation of goods		

* Detailed break-up should be enclosed separately.

Gross Total cost : Rs. _____

We agree to provide the above services in accordance with the best industry practices for a total contract price of Rs. _____ (Amount in figures)
(Rupees _____) (Amount in words) within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Bidder